

PENDLETON PARISH COUNCIL

NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

THE MEETING WILL TAKE PLACE ON Wednesday 15 May 2024

At PENDLETON VILLAGE HALL, PENDLETON, commencing at 7.30pm

AGENDA

1. Election of CHAIRMAN for Pendleton Parish Council who will then sign Acceptance of Office of Chairman

**01.01.01 RESOLVED – Cllr Robert Whitwell was as Chair of Pendleton Parish Council**

2. To accept and approve any apologies for absence

The attendance of Cllr Robert Whitwell, Cllr Ruth Cowperthwaite, Cllr Brian Marsden and Cllr Karen Czapowski. Also in attendance the Clerk.

Apologies were accepted from Cllr Nicola Dobson

3. To note the Minutes of the Previous Annual Parish Council Meeting

**03.01.02 RESOLVED – Minutes were accepted and approved.**

4. To consider and approve (including any amendments) to Pendleton Parish Council policies (on Parish Council website)

**04.01.03 RESOLVED – All approved**

5. Election of Officers – note that Chairman & Vice Chairman are ex-officio members of all Committees & Working Parties

- RVBC Liaison Representatives – 2 Representatives – members to attend if available

6. Appoint auditor for Parish

**06.01.04 RESOLVED – Mr A Kapp to undertake parish audit in 2024**

7. To confirm suggested dates for Parish Council meetings in the year 2023/24 ***including venue & frequency***

**07.01.05 – RESOLVED**

**Meetings to be held on the following dates**

**19 June 2024**

**6 August 2024**

**6 November 2024**

**5 February 2025**

8. Any Other Annual Parish Council Meeting Business

**None received**

DRAFT UNTIL AGREED AND SIGNED